

# EMS Commission and EMS for Children Advisory Committee Meeting

Physical/Mailing Address:

194 Hernan Cortez Ave. Terlaje Professional Building  
Suite 209 Hagatna Guam 96910

**Thursday, March 26, 2026 at 10:00 a.m.**

**Zoom Meeting**

<https://us06web.zoom.us/j/81332700036?pwd=K1J5z6tJR17WHw1GHtYeme6l8bmJRs.1>

**Meeting ID: 813 3270 0036**

**Passcode: 792062**

## MINUTES

Agenda Item		Discussion/Decision	Responsible party	Reporting time frame	Status
I	CALL TO ORDER	Meeting Chaired by Chief E. Chaco-Chairperson and continued by C. Mateo, Newly Elected Chairperson	Chair	1010	Call to Order
II	Confirmation of Publication	<b>Proof of Publication-</b> Reviewed and confirmed by Chief E. Chaco.	HPLO	1010	Confirmed
III	ROLL CALL	<u>EMSC</u> <u>Virtual Attendance</u> <input checked="" type="checkbox"/> Dr. Elliott Ross, M.D. (GMHA/EMS Medical Director) <input checked="" type="checkbox"/> Dr. Legaspi, M.D. (GMHA/EMS Medical Director) <input checked="" type="checkbox"/> Dr. Robert Leon Guerrero, M.D. (EMSC Pediatric Director) <input checked="" type="checkbox"/> Chief Ed Chaco (GFD) Chairperson <input checked="" type="checkbox"/> Cherika Mateo (E911 GFD) Vice Chairperson <input checked="" type="checkbox"/> Dr. Barbara Mafnas (GCC) Vacant (DPHSS) Treasurer <input checked="" type="checkbox"/> Breanna Sablan (Acting EMS Administrator) Secretary <input checked="" type="checkbox"/> Julietta Quinene (GDOE) – Ann Rios <input type="checkbox"/> Lieutenant Michael Archangel (GPD) <input checked="" type="checkbox"/> Dan Sussex, RN, CEN (GMHA)/ Pauline Perez <input type="checkbox"/> Bryan Craig Paul (GFD) <input checked="" type="checkbox"/> Sharon Manibusan (DPHSS/HPLO-EMS) <input checked="" type="checkbox"/> Dr. Haley-Wien (GRMC) <input checked="" type="checkbox"/> Tamara Hiura (GCC) <input checked="" type="checkbox"/> Kevin San Nicolas (GFD) <input checked="" type="checkbox"/> Jolene Toves (Guam Daily Post)		1010	Quorum Established

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IV	<b>ELECTIONS</b>	<p>A motion was made by Chief K. San Nicolas and seconded by Dr. B. Mafnas to nominate C. Mateo for the position of chair, followed by a unanimous vote in favor, resulting in C. Mateo being elected as chairperson. Chief E. Chaco then asked C. Mateo to facilitate the election process, opening nominations for vice chair. Chief K. San Nicolas was nominated by Dr. Ross and seconded by Dr. B. Mafnas, and subsequently approved unanimously by the board. The board then proceeded to nominations for treasurer, noting that the previous treasurer had retired, and after clarifying eligibility of representatives, Dr. B. Mafnas was nominated but declined the nomination. Additional nominations were considered, Dr. Ross nominated J. Quinene and seconded by Chief K. San Nicolas despite being absent, B. Sablan clarified that acceptance could be addressed at a subsequent meeting if necessary. The board proceeded with the vote, resulting in approval of J. Quinene as treasurer.</p> <p>C. Mateo confirmed that all elections had been completed, with C. Mateo serving as chairperson, Chief K. San Nicolas as vice chairperson, J. Quinene as treasurer, and B. Sablan serving as secretary by default.</p>	EMSC	1010	Confirmed
V	<b>REVIEW AND APPROVAL OF AGENDA</b>	<p>Chief E. Chaco requested to add an item to the current meeting agenda; however, it was clarified that, based on prior discussion, new items could only be added to a future meeting agenda rather than the current one. It was further explained that the board would proceed with the existing agenda items, which had been carried over from previous meetings, and that any additional topics could be introduced during the open floor or formally added for consideration at the next scheduled meeting.</p> <p><i>Motion to Approve: Chief E.Chaco; 2<sup>nd</sup>: Dr. Ross.</i></p>	EMSC	1018	Approved
VI	<b>REVIEW AND APPROVAL OF MINUTES</b>	<p>Minutes dated: 07/24/2025 (Reconvened on 07/26/2025)</p> <p><i>Motion to Approve: Chief E.Chaco; 2<sup>nd</sup>: Dr. Ross.</i></p>	EMSC	1020	Approved
VII	<b>HPLO ADMINISTRATOR'S REPORT</b>	<p>B. Sablan extended congratulations to the newly elected officers and informed the commission that ongoing efforts were being made to follow up with the governor's office regarding existing vacancies, noting that EMS commission composition remained an agenda item. Additionally, members were reminded to complete and submit the conflict of interest form issued by the Guam Election Commission, either electronically or in person, with a submission deadline of April 24, 2026.</p> <p>C. Mateo requested for an official summary of current commission vacancies and positions requiring replacements. B. Sablan reported that vacancies existed within the Guam Police Department, GTA, Department of Public Works, GHRA, and for a public member position, while the Guam Community College vacancy had already been filled by Dr. B. Mafnas.</p>	HPLO	1020	Noted

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VIII	LEGAL COUNSEL REPORT	C. Mateo noted the absence of legal counsel at the meeting and inquired about the possibility of requesting attendance of legal counsel at a future meeting, particularly to provide guidance on matters related to commission composition. B. Sablan clarified that there is no dedicated legal counsel assigned exclusively to the EMS Commission; however, a request could be submitted to secure legal representation for the next board meeting.	OAG	1022	Update on Legal Representation Next Board Meeting
IX	OLD BUISNESS	<b>A. Agency Reports:</b>		1023	
		<b>1. Medical Director USNH</b> No report	USNH		No Report
		<b>2. GMHA</b> Dr. Ross reported that there were no significant updates at this time, noting that efforts were ongoing to collect 2025 cardiac arrest outcome data from various hospitals, with most data already received from GRMC, and indicated that additional requests for information may be forthcoming as analysis continues.	GMHA		Noted
		<b>3. GCC</b> Dr. B. Mafnas reported that there were no additional updates at this time; however, it was noted that an EMS course, specifically EMS 103, is planned to be offered in the upcoming fall term.	GCC		Noted
		<b>4. GDOE</b> No report	GDOE		No Report
		<b>5. DPHSS</b> No report	DPHSS		No Report
		<b>6. DPW</b> Not present, no report	DPW		No Report
		<b>7. GPD</b> Not present, no report  It was noted by C. Mateo that although GFD does not have a designated agenda line item, it consistently provides reports and would report under GPD. Upon inquiry, Chief E. Chaco and Chief K. San Nicolas from GFD indicated that there were no formal updates to report at this time, though ongoing efforts to address protocol-related issues were mentioned as potential future agenda items. Additionally, it was shared that a new cycle of recruits would be participating in EMS training, specifically EMS 103, in coordination with Guam Community College as part of the fire academy's educational program.	GPD		No Report

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		<p><b>8. EMS for Children</b>            B. Sablan informed the commission of an ongoing national pediatric readiness survey focused on the emergency department at GMH and identified P. Perez as the designated Pediatric Emergency Care Coordinator for the hospital. B. Sablan requested assistance from Dr. Ross in completing the survey, noting that the results would help identify gaps and support potential supplemental funding opportunities for the hospital. Additionally, it was reported that continued collaboration with the Guam Fire Department and GMH has been underway to provide necessary medical equipment, medications, and supplies, acknowledging past challenges but highlighting successful donations made during the previous fiscal year.</p>	EMSC		Noted
		<p><b>9. Emergency Medical Dispatcher</b>            No report</p>	EMSC		No Report
		<p><b>10. GRMC</b>            No report</p>	GRMC		No Report
X	NEW BUSINESS	<b>A. Certifications</b>		1029	
		<b>1. Joshua Rey T. Pereda, EMT-P 021</b>	EMSC		Approved
		<b>2. William A. Naval Jr. EMT-P 019</b>			Approved
		<b>3. William Stanley, EMT-P, 018</b>			Approved
		<b>4. Michael C. Franquez, EMT-P 020</b>			Approved
		<b>5. Thomas B. Anderson, EMT 1674</b>			Approved
		<b>6. Aiden V. Perez Chaco, EMT 1675</b>			Approved
		<b>7. Logan Lee T. Concepcion, EMT 1676</b>			Approved
		<b>8. Gregory Dean Corbin II, EMT 1677</b>			Approved
		<b>9. Willmer N. Coronado, EMT 1678</b>			Approved

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	10. Ryan Kaz Cress, EMT 1679			Approved
	11. Kalub John Q. Cruz, EMT 1680			Approved
	12. Ethaniel Zei'ah L. Escuadra, EMT 168			Approved
	13. Brian Andrew C. Francisco, EMT 1465			Approved
	14. Adrian Anthony A. Herrera, EMT 1682			Approved
	15. Rommel Coi M. Melencio, EMT 1683			Approved
	16. Laenie Ryanne M. Morales, EMT 1684			Approved
	17. Matthew James C. Paulino, EMT 1685			Approved
	18. Brent Antonio T. San Nicolas, EMT 1686			Approved
	19. Kevin Stuart Wang, EMT 1687			Approved
	20. Jared Ryan B. Taisipic, EMT-P 022			Approved
	21. Joseph M. Sablan, EMT-P 023			Approved
	22. Christian P. Santos, EMT-P 024			Approved
	23. Luke Adam A. Camacho, EMT-P 025			Approved
	24. Justin H. Sablan, EMT-P 026			Approved

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	25. Zerlinde Ngelals K. Gilbert – EMT 1620			Approved
	26. Kolby Blu Ada Corpuz – EMT-P 027			Approved
	27. Zachary D. Santos – EMT 1692			Approved
	28. Ryven Paulus – EMT 1691			Approved
	<b>B. Re-Certification</b>			
	1. Christopher Millonzi, EMT 1283	EMSC		Approved
	2. Pascual J. Robles – EMT 268			Approved
	3. Philip Jerome E. Camacho – EMT 217			Approved
	4. Erwin Troy T. Fejeran – 831			Approved
	5. Eric Jon Castro – EMT 358			Approved
	6. Richard Cotelesse – EMT 245			Approved
	7. Edward Calvo Artero II – EMT 291			Approved
	8. Joseph E.M. Tedtaotao – EMT 350			Approved
	9. Frank Anthony C. Bernardo – EMT 353			Approved
	10. Jerome M. Adawag – EMT 331			Approved
	11. Ken Vincent Q. Siongco – EMT-P 014			Approved
	12. Jocelyn A. Sablan – EMT-P 015			Approved
	<b>A. Interfacility Transfer</b>			Noted

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	<p>Chief E. Chaco reported that work is actively underway to develop updated policies, highlighting that previous administrative protocols included clear guidance on inter-facility transport, transport destination criteria, and handling deaths in the field. However, current protocols lack specific guidance on inter-facility transports. He recommended involving all relevant stakeholders, including physicians from GMH, GRMC, and other facilities, to establish consistent standards and requirements to ensure uniformity across shifts and prevent daily variations in practice.</p> <p>Dr. Ross expressed support for Chief E. Chaco’s recommendation, noting that the commission could help establish a comprehensive plan by involving both MMR and non-GFD AMT personnel to ensure clarity on appropriate patient transport responsibilities. It was acknowledged that updating and rewriting the administrative protocols has been a longstanding objective, with the goal of completing the refresh during the current fiscal year. While medical-related protocols can be approved internally, administrative protocols require both EMS Commission and governmental approval. Once the administrative protocols are updated—particularly regarding inter-facility transport—<u>Once the administrative protocols are updated—particularly regarding inter-facility transport</u> they can be formally advanced, though in the interim, creating internal SOPs for GFD was deemed appropriate to maintain consistency in daily operations.</p> <p>C. Mateo proposed scheduling a working group meeting for the previously established subcommittee to advance progress now that quorum is consistently achieved, emphasizing the benefits of an in-person meeting over a virtual session to ensure focused discussion and timely decision-making. A motion was made by Dr. Ross to reestablish the subcommittee on administrative protocols, tasked with meeting independently and reporting back to the commission with updates. Discussion followed regarding whether to divide the work into smaller subcommittees for specific topics, such as inter-facility transport, transport destination criteria, and diversion, or to maintain a single comprehensive subcommittee. It was agreed that one inclusive subcommittee would address all administrative protocols in a structured, step-by-step manner. Dr. Ross confirmed agreement, noting that the current administrative protocols consist of six chapters with varying levels of complexity, and volunteered to chair the subcommittee with a goal of providing a progress report to the commission within approximately 60 days, targeting May for completion.</p> <p>Chief K. San Nicolas inquired about the composition of the subcommittee, and it was clarified that the existing members would continue, with any current board members interested in joining invited to contact Dr. Ross or Chief K. San Nicolas to be added to the internal communication group for collaborative work. Flexibility was noted for members with variable schedules, including participation via Zoom when off-island, to ensure progress on addressing gaps in the current administrative protocols. Dr. Ross recommended that the subcommittee begin by</p>			

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	<p>documenting the current operational processes as a working template, allowing the group to develop policies grounded in actual practice before refining them.</p> <p>C. Mateo reviewed the current subcommittee membership, noting that it includes Dr. Ross, Chief E. Chaco, Dr. Haley-Wein, GRMC's ED manager C. Franquez, and Chief K. San Nicolas as a returning member. It was suggested that representatives from non-medical transport teams and GPD be included either in the full subcommittee or specifically for sections addressing inter-facility transports and the updated protocols for transporting behavioral patients, to ensure comprehensive input from all relevant agencies.</p> <p>Chief K. San Nicolas recommended including behavioral health representatives in the subcommittee, emphasizing their role in receiving patients who are initially assessed and identified with behavioral health needs, to ensure they are informed of current transport requirements. Dr. Ross noted that while behavioral health is not formally part of the EMS Commission, the newly appointed forensic psychiatrist on the island could be involved in reviewing and providing input once the subcommittee develops a draft protocol.</p> <p><b>B. EMS Commission Composition</b></p> <p>C. Mateo requested an update on the EMS Commission recomposition, asking for a summary of the current membership and the proposed changes. A visual presentation of both the current EMS membership and the proposed new composition was prepared to be displayed for the commission's review.</p> <p>Dr. Ross provided a summary of the proposed EMS Commission recomposition, explaining that a GRMC representative, either a nurse or physician, would be added as a voting member, and a US Naval Hospital MD or RN would be added as a non-voting member. The GTA telecom voting position and one public-at-large non-voting member would be removed, as currently there is no active participation from public-at-large members. The changes would increase the total voting membership to 11, maintaining a quorum of seven, and allow GRMC to have voting authority on the commission. Clarification was provided that the draft proposal also generalized certain GMH positions to allow either a physician or nurse, providing broader flexibility for participation, and that the US Naval Hospital has historically held a non-voting seat. Dr. Ross then requested a motion to adopt the new composition following prior circulation of the draft and summary.</p> <p>Chief K. San Nicolas inquired whether adopting the proposed new composition would require legislative approval to amend the current law, 84-108. Dr. Ross confirmed that this would indeed be necessary, with the commission's approval serving as the first step before submitting a recommendation to the legislature. Following this clarification, a motion was made to approve the new composition.</p>			Unanimously Approved

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		<i>Motion to Approve: Chief Chaco; 2<sup>nd</sup>: Chief San Nicolas.</i>			
XI	NEXT BOARD MEETING	Next Scheduled Meeting: <b>April 23, 2026 at 10:00 AM</b>	EMSC	1050	Set Date
XII	ADJOURNMENT	<i>Motion to Adjourn: Chief Chaco; 2<sup>nd</sup>: C. Mateo</i>	EMSC	1051	Adjourned

Minutes Drafted by: FLAME TREE Freedom Center, Inc.

Date Submitted:

Submitted by the EMSC Secretary:

*[Signature]*

Date:

*06/04/2026*

Approved by the EMSC with or without changes:

*[Signature]*

Date:

*06/08/26*

Certified by or Attested by the Chairperson:

Date: